

Form 4a

 To be filled by Facilitator's
assistant

MEETING AGENDA

Method 1 – without 10 poorest HH discussion

1. Province	12. Sumatra Utara	33. Jawa Tengah	73. Sulawesi Selatan			
2. District						
3. Subdistrict						
4. Village						
5. Hamlet/Neighborhood/RW/RT	1. Hamlet/Neighborhood/RW: _____					
	3. RT: A. RT: _____ B.: RW _____					
	C. Hamlet: _____					
6. Enumeration Area						
7. Community Meeting:	1. First	2. Second	3. Third			
8. Name/Code of Facilitator						
9. Name of Facilitator's assistant						
10. Date the questionnaire filled	____ / ____ / ____ (Day / Month/Year)					

Fill up Time column with hour and minute when the activity takes place

Activities/Steps		Time Started (Hour:Minute)
1. Introduction from RT Head/Local officials		____ : ____ (Hour:Minute)
2. Introduction from facilitator		____ : ____ (Hour:Minute)
3. Reading and Updating of HH List		____ : ____ (Hour:Minute)
4. Explanations about Method		____ : ____ (Hour:Minute)
5. Identification of Socio-Economic Classification and Welfare Criteria		____ : ____ (Hour:Minute)
7. Ranking Process		
a. Ranking HH number	1 (Start to rank)	____ : ____ (Hour:Minute)
b. Ranking HH number	11	____ : ____ (Hour:Minute)
c. Ranking HH number	21	____ : ____ (Hour:Minute)

Activities/Steps		Time Started (Hour:Minute)
d. Ranking HH number	31	___ : ___ (Hour:Minute)
e. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Hour:Minute)
f. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)
g. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)
h. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)
i. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)
j. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)
k. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)
l. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)
m. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)
n. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)
o. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)
p. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)
q. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)
r. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)
s. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)
t. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)
u. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)
v. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)
w. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)
x. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)
y. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)
z. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)
aa. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)
bb. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)
cc. Ranking HH number	___ : ___ (Hour:Minute)	___ : ___ (Jam:Menit)

Activities/Steps		Time Started (Hour:Minute)
dd. All HH have been ranked	<input type="text"/> : <input type="text"/> (Hour:Minute)	<input type="text"/> : <input type="text"/> (Jam:Menit)
8. Reading of HH ranking and Confirmation	<input type="text"/> : <input type="text"/> (Hour:Minute)	<input type="text"/> : <input type="text"/> (Jam:Menit)
9 Closing of the Community Meeting		<input type="text"/> : <input type="text"/> (Hour:Minute)

Facilitator's Note